CAREER TRACK:
GREAT JOBS WITHOUT A COLLEGE DEGREE

Activity: Use the following guide to write information learned from the video about each career field.

TEMPORARY EMPLOYMENT:
List 3 types of people who might look for temporary employment.

_____

_____

_____

True or **False**: People who are seeking temporary employment don't need to prepare for an interview since they won't be long on the job anyway.

Two qualities or skills that are required for temporary employees are _____ and _____
_____.

A Temp-to-hire is _____

_____.

MILITARY CAREERS:
List 3 requirements for a career in the military:

_____

_____

_____

The average enlistment time in the military is from _____ to
_____ years.

True or **False**: Each branch of the military offers a unique variety of career options.

List 3 advantages of a career in the military:

_____

_____

_____

APPRENTICESHIPS:

An apprentice is _____

_____.

What trades typically offer apprenticeships?

_____

_____

_____

List 3 requirements needed to become an apprentice.

_____

_____

_____

COMPUTER TECHNOLOGY:

True or **False**: One of the fastest growing career fields in the U.S. is computer technology.

List 3 examples of jobs in the computer field.

_____

_____

_____

Having _____ knowledge and skills is essential on most resumes in nearly all fields.

Give 3 of the best ways to learn about computers.

_____

_____

_____

True or **False**: Finding a career you enjoy without having a college degree is possible.

FOR MORE INFORMATION CONTACT:

TEMPROARY EMPLOYMENT:
A local staffing agency. Look in the Yellow Pages™ of your telephone directory for locations and numbers. Look in the Classified Ads in your local newspaper.

MILITARY CAREERS:
Navy: 1-800-USANAVY or www.navyjobs.com
ARMY: 1-800-689-1705 or www.army.mil
AIR FORCE: 1-800-423-9305 or www.airforce.com
COAST GUARD: 1-800-368-5647 or www.uscg.mil

APPRENTICESHIPS:
Office of Apprenticeship Training, Employer, & Labor Services
     -www.doleta.gov/bat/index.htm
     -www.apprenticeship-usa.com
     -Various associations, such as for builders, carpenters, plumbers

COMPUTER TECHNOLOGY:
- Local businesses that hire computer service technicians, desktop publishers, computer salespersons, telecommunications technicians.
- Look in the Yellow Pages™ of your telephone directory for locations and numbers.
- Network: ask family and friends about jobs in this field.
- Look in the Classified Ads in your local newspaper.
- Search the Internet using your favorite search engine and enter the words: COMPUTERS/JOBS.

ANSWER KEY

Temporary:
3 types of people- returning to workforce; just out of high school; unemployed for any reason, in transition, work for variety of companies to find niche.

False.

Qualities/skills- communication skills, be on time, work well with others.

Temp-to-hire- permanent temporary worker; goes on temporary assignment, then is hired by the company.

Military:
3 requirements- high school graduate or GED (note: at print time, this was being reconsidered; high school graduate may no longer be a requirement); good moral character, honor, commitment, desire to learn; good physical condition, drug-free.

Time of commitment- 2, 6

True

Advantages- travel, training/learn new skills, early retirement (usually age 55), and gain confidence.

Apprenticeships: (Learn while you can)
Apprentice- one who learns a job by working alongside a skilled worker.

Trades- carpenter/construction, plumber, electrician

3 requirements- 18 years old, high school graduate or GED, ability to work cooperatively, eager and willing to work and learn

Training- 3, 4, or 5 years plus attending classes

Computer Technology:
True

3 Jobs- computer service technician, computer sales, telecommunications technician, desktop publishing, computer programmer, graphic artist

Computer

Best ways to learn- read, observe and practice/hands on, take classes

True